



SANTA FE TRAIL

TRANSPORTATION DEPARTMENT

Bus Conduct Report

Student Name: _____

Date: _____

Student Building: SAC | OAC | CAC | HS

Bus Route: _____

Bus Driver Name: _____

Field Trip: AM | PM

Tier 1 Offense

- Violation of safety rules
- Failure to remain seated
- Excessive noise
- Extending arm/head out of the window
- Unacceptable language/Profanity

Tier 2 Offense

- Continued Tier 1 Offenses
- Anything deemed illegal by law
- Fighting/Tripping/Horseplay, etc.
- Spitting
- Yelling at, or threatening the driver
- Refusing to obey the driver
- Destruction of property
- Throwing objects
- Sexual misconduct - words or actions

If the behavior of the student does not fall into a category on the bus conduct form, it will be reviewed by the Transportation Director and School Administration to determine what tier of offense it will fall under, and what discipline may result from it.

Bus conduct consequences are at the School Administration's discretion and will be based on the severity of the actions.

Incident Details

Tier 1 offense - Consequence

- 1st offense** Assigned seat by bus driver - longevity determined by Administration
- 2nd offense** Can be deemed a tier 2 offense - if not, the assigned seat may become permanent
- 3rd offense(or more)** Will be reviewed by Administration - Consequence could be deemed tier 2

Tier 2 offense - Consequence

- 1st offense** Automatic removal of bus privileges - at least 5 days, up to a semester
- 2nd offense** Automatic removal of bus privileges - at least 1 month, up to the remainder of the school year
- 3rd offense** Automatic removal of bus privileges for the remainder of the school year

Transportation Director: _____

Administrator: _____



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